

# **Paper SRTs**

# **Guide for Educators**

This guide provides educators with information on the <u>paper Student Readiness Tools (SRTs)</u> (PearsonAccess Next > Preparing for Testing > Student Readiness Tools > Paper SRTs) for students preparing to take a paper MCA.

The paper SRTs can be used to familiarize students with the look and feel of a paper MCA, the types of questions on the test, and how to indicate answers to questions. It is important that students understand how to correctly indicate their answers, as district staff must enter student responses into an online data entry form during testing in order for their responses to be scored.

Note: The SRTs are not representative of the grade-level content of the MCAs. The Minnesota Questions Tool (MQT) (Testing 1, 2, 3 > Assess > Released MCA Questions) contains released test questions from past MCAs. Educators can use these test questions to better understand how the MCA is aligned to the Minnesota K–12 Academic Standards and how the questions are written to reflect the varied rigor and complexity of the standards.

Educators can familiarize themselves with the paper SRTs before using the tools with students. Educators may also use the paper SRTs in conjunction with the <u>online SRTs</u> (PearsonAccess Next > Preparing for Testing > Student Readiness Tools > Online SRTs) to identify the appropriate accommodations for their students.

This guide outlines the various components of the paper SRTs and how they can be effectively used to prepare students for the MCA.

If you are printing the mathematics and reading large print (18- and 24-point) paper SRTs, see the following steps to ensure they print correctly.

- Load 11" x 17" size paper into your printer
- Select 11" x 17" page size within the Printer options on your device
- Print at 100% scale (do not scale to fit page)

If you are printing the science large print (18-point) paper SRTs, use 8.5" x 11" paper. Although the font size is increased to 18-point, the paper size is 8.5" x 11". More information on the changes to Science Accommodated paper materials can be found in the *Guidance for Universal Supports and Accommodations for Minnesota Statewide Assessments* on MDE's website (MDE > Districts, Schools and Educators > Statewide Testing > District Resources > under the Universal Supports and Accommodations Resources expandable heading).



#### **Information**

### **Sample Image**

### **Title Page - Mathematics and Reading SRTs**

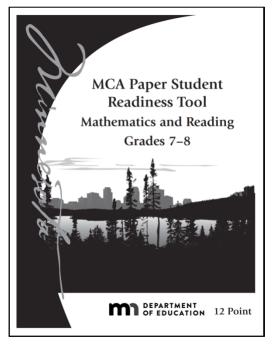
The mathematics and reading paper SRT title pages indicate the grade(s) and subject(s) of each resource. Paper SRTs are available for the following grade-level groupings:

- Grades 3–4 Mathematics and Reading
- Grades 5-6 Mathematics and Reading
- Grades 7–8 Mathematics and Reading
- Grade 10 Reading
- Grade 11 Mathematics

The mathematics and reading paper SRTs are offered in 12-point, 18-point, and 24-point font. Braille versions of all paper SRTs are available to order. SRT scripts for mathematics are also available. The braille and SRT scripts include additional information for the test monitor who will use these materials with students.

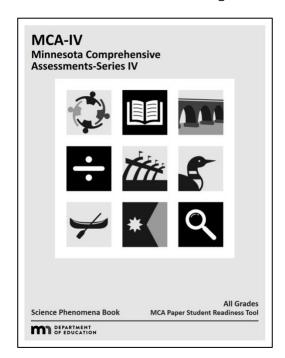
#### Title Page - All Grades Science SRT

The science paper SRT is intended to be used for all grades of science (5, 8, and high school). It is offered in 12-point and 18-point font. This SRT consists of a Science Phenomena Book and a Science Test Book, which should be used together. Braille versions of these materials are available to order. A science SRT script is also available. The braille and SRT scripts include additional information for the test monitor who will use these materials with students.



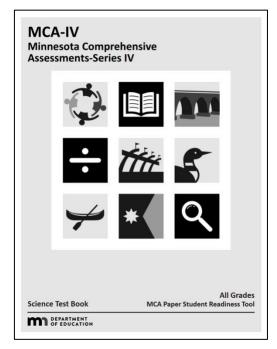
Sample shown: MCA Paper SRT Grades 7–8

Mathematics and Reading



Sample shown: MCA Paper SRT All Grades Science
Phenomena Book





Sample shown: MCA Paper SRT All Grades Science Test Book



# Information **Sample Image** Symbols on the Test Symbols on the Test You will see the following symbols in your test book: The *Symbols on the Test* page is included in all versions Go on to the next page. This symbol means you can continue answering questions on the next page. of the paper SRT. It provides information about the symbols students will see on the paper MCA. The mathematics and reading symbols and science symbols differ slightly in appearance. Educators may take time to discuss these symbols with This symbol indicates where to place the sticker given to you by the Test Monitor to seal a finished segment. students and point them out to students as they move through the paper SRT. (Mathematics and Reading) Symbols on the Test Go on to the next page $\blacktriangleright$ This symbol means you can continue answering questions on the next page. This symbol indicates where to place the sticker given to you by the Test Monitor to seal a finished section. (Science)



#### **Information**

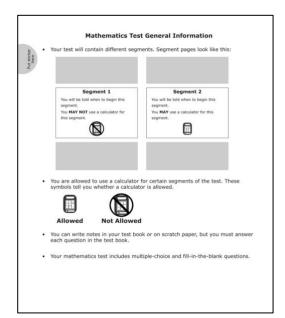
# General Information – Mathematics and Reading SRTs

A general information page is included for each subject within a grade-level grouping resource. This page indicates the subject and includes important information that familiarizes students with the format of the mathematics and reading paper MCAs and the types of questions they will encounter.

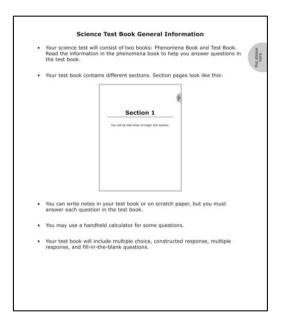
#### **General Information - All Grades Science SRT**

A general information page is included in the SRT phenomena book and the SRT test book. This page includes important information that familiarizes students with the format of the science paper MCA and the types of questions they will encounter.

### Sample Image



### Sample shown: Mathematics Test General Information



Sample shown: Science Test Book General Information



#### Information

### Sample Questions and Practice Pages - Mathematics and Reading SRTs

Each subject section of the mathematics and reading paper SRTs contains sample and practice question pages. These pages give students the opportunity to view sample test questions and practice answering each type of question they may encounter on the test.

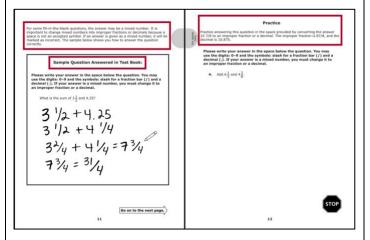
Mathematics paper MCAs contain various types of questions that require students to input answers differently. The purpose of the sample and practice questions is to show students how to correctly mark their answers for each type of question within a test book, not to practice getting the "right" answer. At the top of each sample question and practice page, an explanation is provided to help guide students on how to correctly indicate an answer.

Educators may practice each question type with students by reviewing the sample question first, having students practice independently, and then reviewing the students' approaches together, practicing again if needed.

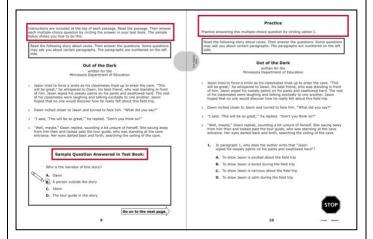
Note: The answers to all practice questions are provided at the top of the page. This ensures that students are able to focus on practicing marking their answer rather than on identifying the correct answer.

For additional tips on using sample questions with students, refer to the *Appendix: Tips for Sample Questions* section of this document.

### Sample Image



Sample shown: Grades 5–6 Mathematics 12-point Paper SRT, pages 11–12



Sample shown: Grades 3–4 Reading 12-point Paper SRT, pages 9–10



# **Sample Questions and Practice Pages – All Grades Science SRT**

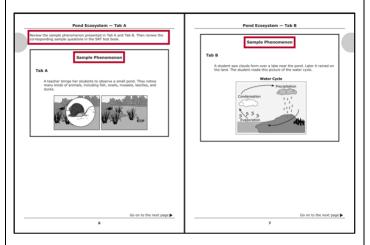
The science SRT consists of two resources: a phenomena book and a test book. The SRT phenomena book contains a sample phenomenon and a practice phenomenon. The SRT test book contains the phenomena's corresponding sample questions and practice questions. These resources give students the opportunity to view sample phenomena and test questions and practice answering each type of question they may encounter on the test.

Science paper MCAs contain various types of questions that require students to input answers differently. Answers must be recorded in the test book, not in the phenomena book. The purpose of the sample and practice questions is to show students how to correctly mark their answers for each type of question within the test book, not to practice getting the "right" answer. At the top of each sample question and practice page, an explanation is provided to help guide students on how to correctly indicate an answer.

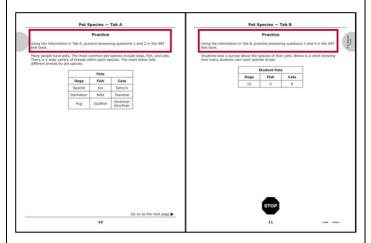
Educators may practice each question type with students by reviewing the sample phenomena and sample question first, having students practice independently, and then reviewing the students' approaches together, practicing again if needed.

Note: The answers to all practice questions are provided at the top of the page. This ensures that students are able to focus on practicing marking their answer rather than on identifying the correct answer.

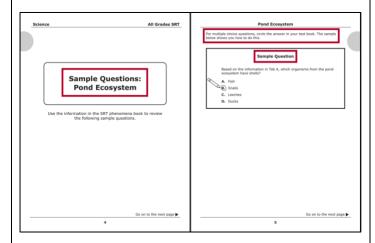
For additional tips on using sample questions with students, refer to the *Appendix: Tips for Sample Questions* section of this document.



Sample shown: All Grades Science Paper SRT Phenomena Book Sample Phenomenon, pages 6–7

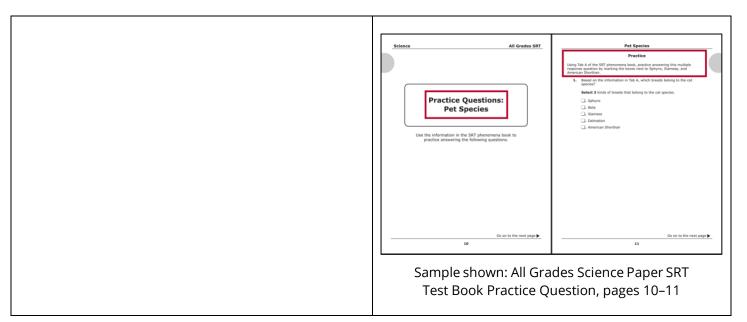


Sample shown: All Grades Science Paper SRT Phenomena Book Practice Phenomenon, pages 10–11



Sample shown: All Grades Science Paper SRT Test Book Sample Question, pages 4–5







# Setting Up the Paper SRTs for Success

The paper SRTs prepare students for testing by familiarizing them with the look and feel of a paper MCA, the types of questions on the test, and how to indicate answers to questions. Ultimately, the goal of the SRTs is to ensure that students feel comfortable and confident taking the test on testing day and know how to indicate responses.

The paper SRTs are:	The paper SRTs are not:
<ul> <li>Tools to help educators and students become familiar with the test format and how to indicate answers.</li> <li>Resources for educators to use in a way that best suits their students' needs and instructional goals.</li> </ul>	<ul> <li>High-stakes assessments.</li> <li>Practice or sample tests (The SRTs focus on format rather than on test content).</li> </ul>

# Appendix: Tips for Sample Questions

Best practice for using the paper SRTs with students is at the discretion of the educator and should be tailored to student needs. For example, some educators may choose to practice all subjects with a student in a given day while others may focus on only one subject per day.

The following pages provide additional information on how to best utilize the content within the *Sample Question Answered in Test Book* and *Practice* pages.

# Grades 3–4 Mathematics and Reading Paper SRT

The 3–4 grade-level grouping consists of mathematics and reading sections. The following tables include important information about sample questions and their corresponding practice pages. It is recommended to have the Grades 3–4 Paper SRT available when reviewing this section. Note: Page numbers may vary depending on the font size (12, 18, 24) of the paper SRT being used, as indicated in parentheses in the left column.

#### **Mathematics**

Page Numbers	Sample Question Answered in Test Book	Practice
5–7 (12, 18, & 24)	Shows a multiple choice question. Educators and students should focus on marking the answer by circling an option.	Educators should allow students to practice circling option B on page 6 and option C on page 7.
		<ul> <li>Students may circle the letter, the text, or both the letter and text of the option.</li> <li>Students should not circle multiple options.</li> </ul>



### Reading

Page Numbers	Sample Question Answered in Test Book	Practice
9–10 (12 & 18) 9–12 (24)	Shows a passage and a multiple choice question. Educators and students should focus on the format of the passage (including the instructions in the text box at the top of the passage) and on marking the answer by circling an option.	Educators should allow students to read the passage and practice circling option C.  Tips:  Students may circle the letter, the text, or both the letter and text of option.  Students should not circle multiple options.

# Grades 5-6 Mathematics and Reading Paper SRT

The 5–6 grade-level grouping consists of mathematics and reading sections. The following tables include important information about sample questions and their corresponding practice pages. It is recommended to have the Grades 5–6 Paper SRT available when reviewing this section. Note: Page numbers may vary depending on the font size (12, 18, 24) of the paper SRT being used, as indicated in parentheses in the left column.

### **Mathematics**

Page Numbers	Sample Question Answered in Test Book	Practice
5–7 (12, 18, & 24)	Shows a multiple choice question. Educators and students should focus on marking the answer by circling an option.	Educators should allow students to practice circling option B on page 6 and option C on page 7.
		Students may circle the letter, the text, or both the letter and text of the
		<ul><li>option.</li><li>Students should not circle multiple options.</li></ul>
8 (12, 18, & 24)	Shows a fill-in-the-blank question. Educators and students should focus on the importance of using only symbols that are allowed when writing an answer. (Note: When entering student responses into the online data entry form for the MCA, the fill-in-the-blank box will not allow a space or comma to be entered.)	N/A
9–10 (12, 18, & 24)	Shows a fill-in-the-blank question with an answer that is a decimal number. Educators and students should focus on the question's bolded instructions, which indicate that a decimal number is one of the accepted formats for this type of question.	Educators should allow students to practice writing 0.3 in the space provided.  Tip: Students can read the bolded instructions again independently in order to better understand the importance of using only allowable symbols in their answer.



Page Numbers	Sample Question Answered in Test Book	Practice
11–12 (12, 18, & 24)	Shows a fill-in-the-blank question with a mixed-number answer that is changed into an improper fraction. Educators and students should focus on the question's bolded instructions, which indicate that a mixed number must be converted into an improper fraction or a decimal because a mixed number is <b>not</b> one of the of the accepted formats for this type of question. (Note: When entering student responses into the online data entry form for the MCA, the fill-in-the-blank box will not allow a space or comma to be entered.) <b>Note:</b> 7.75 is also an acceptable answer.	Educators should allow students to practice converting the mixed-number answer and writing 87/8 or 10.875 in the space provided.  Tips:  Students may read the bolded instructions again independently in order to better understand the importance of changing a mixed number into an improper fraction or a decimal and to better understand the importance of using only allowable symbols in their answer.  Students should not use a horizontal fraction bar when inputting the answer.

# Reading

Page Numbers	Sample Question Answered in Test Book	Practice
14–15 (12 & 18) 14–17 (24)	Shows a passage and a multiple choice question. Educators and students should focus on the format of the passage (including the instructions in the text box at the top of the passage) and on marking the answer by circling an option.	Educators should allow students to read the passage and practice circling option C.  Tips:  Students may circle the letter, the text, or both the letter and text of the option.  Students should not circle multiple options.



## Grades 7-8 Mathematics and Reading Paper SRT

The 7–8 grade-level grouping consists of mathematics and reading sections. The following tables include important information about sample questions and their corresponding practice pages. It is recommended to have the Grades 7–8 Paper SRT available when reviewing this section. Note: Page numbers may vary depending on the font size (12, 18, 24) of the paper SRT being used, as indicated in parentheses in the left column.

### **Mathematics**

Page Numbers	Sample Question Answered in Test Book	Practice
5–7 (12, 18, & 24)	Shows a multiple choice question. Educators and students should focus on marking the answer by circling an option.	Educators should allow students to practice circling option C on page 6 and option C on page 7.
		Students may circle the letter, the text, or both the letter and text of the option.     Students should not circle multiple options.
8 (12, 18, & 24)	Shows a fill-in-the-blank question. Educators and students should focus on the importance of using only symbols that are allowed when writing an answer. (Note: When entering student responses into the online data entry form for the MCA, the fill-in-the-blank box will not allow a space or comma to be entered.)	N/A
9–10 (12, 18, & 24)	Shows a fill-in-the-blank question with an answer that is a negative decimal number. Educators and students should focus on the question's bolded instructions, which indicate that a negative and/or decimal number is one of the accepted formats for this type of question.	Educators should allow students to practice writing –0.32 in the space provided.  Tips:  • Students can read the bolded instructions again independently in order to better understand the importance of using only allowable symbols in their answer.  • Students should practice clearly writing a negative sign in front of a decimal number.



Page Numbers	Sample Question Answered in Test Book	Practice
11-12 (12 & 18) 11-13 (24)	Shows a fill-in-the-blank question with a mixed-number answer that is changed into an improper fraction. Educators and students should focus on the question's bolded instructions, which indicate that a mixed number must be converted into an improper fraction or a decimal because a mixed number is <b>not</b> one of the of the accepted formats for this type of question. (Note: When entering student responses into the online data entry form for the MCA, the fill-in-the-blank box will not allow a space or comma to be entered.) <b>Note:</b> 1.125 is also an acceptable answer.	Educators should allow students to practice converting the mixed-number answer and writing 325/4 or 81.25 in the space provided.  Tips:  • Students may read the bolded instructions again independently in order to better understand the importance of changing a mixed number into an improper fraction or a decimal and to better understand the importance of using only allowable symbols in their answer.  • Students should not use a horizontal fraction bar when inputting the answer.

# Reading

Page Numbers	Sample Question Answered in Test Book	Practice
14–15 (12 & 18) 15–17 (24)	Shows a passage and a multiple choice question. Educators and students should focus on the format of the passage (including the instructions in the text box at the top of the passage) and on marking the answer by circling an option.	Educators should allow students to read the passage and practice circling option C.  Tips:  • Students may circle the letter, the text, or both the letter and text of the option.  • Students should not circle multiple options.



## Grade 10 Reading Paper SRT

The grade 10 resource consists only of a reading section for grade 10 students. This resource includes multiple choice questions only. The following table includes important information about sample questions and their corresponding practice pages. It is recommended to have the Grade 10 Reading Paper SRT available when reviewing this section. Note: Page numbers may vary depending on the font size (12, 18, 24) of the paper SRT being used, as indicated in parentheses in the left column.

Page Numbers	Sample Question Answered in Test Book	Practice
5-6 (12 & 18) 5-8 (24)	Shows a passage and a multiple choice question. Educators and students should focus on the format of the passage (including the instructions in the text box at the top of the passage) and on marking the answer by circling an option.	Educators should allow students to read the passage and practice circling option C.  Tips:  Students may circle the letter, the text, or both the letter and text of the option.  Students should not circle multiple options.



## Grade 11 Mathematics Paper SRT

The grade 11 resource consists only of a mathematics section for grade 11 students. The following table includes important information about sample questions and their corresponding practice pages. It is recommended to have the Grade 11 Mathematics Paper SRT available when reviewing this section. Note: Page numbers may vary depending on the font size (12, 18, 24) of the paper SRT being used, as indicated in parentheses in the left column.

Page Numbers	Sample Question Answered in Test Book	Practice
5–7 (12, 18, & 24)	Shows a multiple choice question. Educators and students should focus on marking the answer by circling an option.	Educators should allow students to practice circling option C on page 6 and option C on page 7.  Tips:  Students may circle the letter, the text, or both the letter and text of the option.  Students should not circle multiple options.
8 (12 & 18) 8-9 (24)	Shows a fill-in-the-blank question. Educators and students should focus on the importance of using only symbols that are allowed when writing an answer. (Note: When entering student responses into the online data entry form for the MCA, the fill-in-the-blank box will not allow a space or comma to be entered.)	N/A
9-10 (12 & 18) 10-11 (24)	Shows a fill-in-the-blank question with an answer that is a decimal number. Educators and students should focus on the question's bolded instructions, which indicate that a negative and/or decimal number is one of the accepted formats for this type of question.  Note: The improper fraction –21/20 is also an acceptable answer.	Educators should allow students to practice writing –39.4 in the space provided.  Tips:  Students may read the bolded instructions again independently in order to better understand the importance of using only allowable symbols in their answer.  Students should practice clearly writing a negative sign in front of a decimal number.  The educator should note that the improper fraction –197/5 is also an acceptable answer.



Page Numbers	Sample Question Answered in Test Book	Practice
11-12 (12 & 18) 12-14 (24)	Shows a fill-in-the-blank question with a mixed-number answer that is changed into an improper fraction. Educators and students should focus on the question's bolded instructions, which indicate that a mixed number must be converted into an improper fraction or a decimal because a mixed number is <b>not</b> one of the of the accepted formats for this type of question. (Note: When entering student responses into the online data entry form for the MCA, the fill-in-the-blank box will not allow a space or comma to be entered.) <b>Note:</b> 3.25 is also an acceptable answer.	Educators should allow students to practice converting the mixed-number answer and writing 3/2 or 1.5 in the space provided.  Tips:  • Students may read the bolded instructions again independently in order to better understand the importance of changing a mixed number into an improper fraction or a decimal and to better understand the importance of using only allowable symbols in their answer.  • Students should not use a horizontal fraction bar when inputting the answer.



### All Grades Science Paper SRT

The all grades science resource consists only of science materials (phenomena book and test book) for students in grades 5, 8, and high school. The following tables include important information about sample phenomena and questions and their corresponding practice pages. It is recommended to have the All Grades Science Paper SRT resources available when reviewing this section.

### **Sample Phenomenon and Sample Questions**

Note: The sample phenomenon consists of two tabs: Tab A (page 6) and Tab B (page 7).

Sample Question Page Numbers	Sample Questions
5 (12 & 18)	Shows a multiple choice question and references Tab A of the sample phenomenon. Educators and students should focus on reviewing Tab A in the phenomena book and marking the answer in the test book by circling an option.
6 (12 & 18)	Shows a constructed response question and references Tab B of the sample phenomenon. Educators and students should focus on reviewing Tab B in the phenomena book and writing an answer in the test book using the lines provided.
7 (12 & 18)	Shows a multiple response question and references Tab A of the sample phenomenon. Educators and students should focus on reviewing Tab A in the phenomena book and indicating the answer in the test book by marking the correct number of boxes.
8 (12 & 18)	Shows a fill-in-the-blank question and references Tab B of the sample phenomenon. Educators and students should focus on reviewing Tab B in the phenomena book and writing the answer in the test book within the provided box. (Note: When entering student responses into the online data entry form for the MCA, the fill-in-the-blank box will not allow a space or comma to be entered.)

### **Practice Phenomenon and Practice Questions**

Note: The practice phenomenon consists of two tabs: Tab A (page 10) and Tab B (page 11).

<b>Practice Question Page Numbers</b>	Practice Questions
11 (12 & 18)	Educators should allow students to practice referencing Tab A of the practice phenomenon to answer this multiple response question. Students should practice marking the boxes next to Sphynx, Siamese, and American Shorthair to answer the question within the test book.
	Tips:
	<ul> <li>Students should carefully read the bolded instructions in the question to understand how many options to select.</li> <li>Students may mark the boxes with an "X," a check mark, or any other clearly-indicated symbol.</li> </ul>



<b>Practice Question Page Numbers</b>	Practice Questions
12-13 (12 & 18)	Educators should allow students to practice referencing Tab A and Tab B of the practice phenomenon to answer this constructed response question. Students should practice writing their answers on the lines provided within the test book.
	Tips:
	<ul> <li>Students should practice writing legibly and only on the lines provided in the test book.</li> <li>Students should know that they will be assessed on their content</li> </ul>
	knowledge (not spelling, grammar, sentence mechanics, and format) on the test.
14 (12 & 18)	Educators should allow students to practice referencing Tab B of the practice phenomenon to answer this multiple choice question. Students should practice circling option A to answer the question within the test book.
	Tips:
	<ul> <li>Students may circle the letter, the text, or both the letter and text of the option.</li> <li>Students should not circle multiple options.</li> </ul>
14 (12)	Educators should allow students to practice referencing Tab B of the
15 (18)	practice phenomenon to answer this fill-in-the-blank question. Students should practice writing 3 in the box provided to answer the question within the test book.
	<ul> <li>Students should practice writing legibly within the box.</li> <li>Students should know that only up to 5 digits can be entered in the box and that responses should be written without a comma as commas are not allowed during data entry, which is completed by designated staff during the testing window.</li> </ul>